

## SELECTION PROCEDURE

1. Written Examination: There will be one Written Test of 2 hours duration consisting 100 objective type questions with 4 options to be attempted on OMR sheet. Each question will carry one mark, as per the scheme given below:

Trade related topics as per syllabus Designed by NCVT	60 Questions
Questions as per CITS	40 Questions
English Communication	10 Questions
IT Skills	10 Questions
General Knowledge / Current Affairs	10 Questions
Teaching Skills	10 Questions
Total	100 Questions

2. The Medium of Examination will be English only.
3. Each question shall carry 01 mark and there will be NO negative marking.
4. The Centre of Exam will be Chandigarh only.
5. The question paper & the answer key of each written test shall be uploaded on the website on the next day of the examination for calling objections, if any, from the candidates, who can submit their objections within 03 days through website with proof. Thereafter objections will be referred to experts and key will be finalized for preparation of result, which will also be uploaded on the website.
6. In case of any question having more than one possible answers, then weightage of wrong question will be given to all candidates as benefit of doubt.
7. Merit list shall be prepared on the basis of marks obtained in the written test and will be uploaded on the website along with marks obtained and on the basis of merit, the candidates will be called for Counseling as per their merit in the ratio of 1:3.
8. In case two or more candidates secure equal merit, then the candidates older in age will rank higher in the order of merit list at the time of final selection.
9. In case two or more candidates secure equal merit and their date of birth may happen to be the same then the candidates having higher percentage in educational qualification shall rank higher in the order of merit list at the time of final selection.
10. The hardcopy of the application will only be invited strictly as per the merit of the written test in the ratio of 1:3 to check the Essential Qualification, Age, and Verification of Documentary proof. In case, they do not fulfill the eligibility criteria, overage, etc. their candidature will be rejected straightway.
11. The original documents of the shortlisted candidates will be checked at the time of Counseling and if any candidate failed to produce the original documents at the time of Counseling their candidature will be rejected straightway and the decision of the committee will be final.
12. The candidates scoring higher merit will be considered against the posts in question. A waiting list shall also be maintained. In case, the selected candidate fails to join the post due to any reason within a period of the one month (4 months in exceptional circumstances with prior approval of the competent authority) his/ her candidature will be cancelled and the candidates in waiting list shall be offered appointment till all the notified vacancies are filled up.

### 13. THERE WILL BE NO PERSONAL INTERVIEW.

#### **GENERAL INSTRUCTIONS:**

1. Examination centers for written test will be notified at the time of downloading of admit card-cum-Roll No. slip. The candidates will report at the Examination center one hour before the scheduled time alongwith admit card-cum-Roll No. slip and the same passport size photograph as uploaded in the ON-LINE Application form, so that proper frisking of the candidates could be made.
2. No request for change of examination center will be entertained.
3. Wherever the evaluation is in terms of grades, the candidates must attach the conversion scale.
4. Selection will be made purely on the basis of merit in written test subject to fulfillment of eligibility conditions and simply appearing in the written test does not give any right to the candidates for appointment. As such, candidates are advised to ensure that they fulfill the eligibility conditions to the post applied for. No interview will be conducted.
5. Documents for claiming benefit of reserved categories should be obtained from competent authority not less than Deputy Commissioner/ Additional Deputy Commissioner/SDM/ District Sainik Welfare Board/ Chief Medical Officer as the case may be.
6. A candidate would be eligible for the benefit of reservation of Other Backward Class (OBC) whose caste is notified in the State list Other Backward Classes (OBCs) of Union Territory, Chandigarh. In case, the caste is not notified in the State list of OBC of Union Territory, Chandigarh, his/her candidature will be treated as un-reserved.

#### **ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT/ USE OF UNFAIR MEANS:**

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered with or fabricated and should not suppress any material information while submitting online application. At the time of examination or in a subsequent selection procedure, if a candidate is (or has been) found guilty of:

1. using unfair means or
2. impersonating or procuring impersonation by any person or
3. misbehaving in the examination or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose or
4. resorting to any irregular or improper means in connection with his / her candidature or
5. obtaining support for his/ her candidature by unfair means, or
6. carrying mobile phones (even in switched off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or bluetooth devices or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device in the examination

hall, such a candidate may, in addition to rendering himself/ herself liable to criminal prosecution, be liable:

- a. to be disqualified from examination for which he/ she is a candidate
- b. to be debarred either permanently or for a specified period from any examination conducted by Chandigarh Administration
- c. for termination of service, if he /she has already joined the Chandigarh Administration as per rules.

Sd/-  
Director, Technical Education, U.T,  
Chd.